

# PERSONAL ASSISTANT SERVICES (PAS)

Updated 08/19/22

**Interested candidates may apply for some or all hours listed for a specific assignment.**

## Personal Care Worker (PCW)

\$12.80/hour or \$13.55/hour depending upon experience

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| <b>Antigo</b>           | 2-3 days per week. 3 hours in a.m. Weekends. 1.5 hours at lunchtime. Bowel Program and Hoyer experience preferred or willing to learn.  |
| <b>Mosinee</b>          | Monday through Thursday. 3 p.m.-6 p.m.  |
| <b>Eagle River</b>      | 2 days per week. 2 hours per shift. Days and times flexible. Bed bath and minimal other tasks.  |
| <b>Lac du Flambeau</b>  | Wednesday 1.5 hours/a.m. Friday 1.5 hours/a.m. & 1.5 hours p.m. Every other Saturday & Sunday 1.5 hours/a.m. & 1.5 hours p.m.   |
| <b>Minocqua</b>         | Sunday through Saturday. 5 hours per day. 2 hours in a.m. and 3 hours in p.m. Times flexible.   |
| <b>Minocqua</b>         | Saturday & Sunday. 7:30 a.m.-9 a.m. & 2 p.m.-5 p.m.   |
| <b>Marshfield</b>       | Thursday 5:30 a.m.-7:30 a.m., Wednesday & Friday 2:30 p.m.-4 p.m., Every other Sunday 8 a.m.-10 a.m.  |
| <b>Wisconsin Rapids</b> | Sunday through Saturday. Up to 4 hours/day. CPR certification preferred.  |
| <b>Stevens Point</b>    | Sunday through Saturday. 6 a.m.-7 a.m. & 5 p.m.-7 p.m. Can be somewhat flexible on shift times. Prefer bi-lingual (Hmong/English) worker.   |
| <b>Stevens Point</b>    | Monday through Wednesday. 2 p.m.-8 p.m. Thursday & Friday 8-10 hours (daytime). Every other weekend 9 a.m.-6 p.m. Hoyer track system and tube feeding experience helpful or willing to learn. |
| <b>Rhineland</b>        | Sunday through Saturday 7:30 a.m.-9:30 a.m.   |
| <b>Rhineland</b>        | Monday through Friday 6:30 a.m.-8 a.m.  |
| <b>Rhineland</b>        | Sunday through Saturday. 2 hours per day. 6:30 a.m.-8:30 a.m. preferred but flexible on times. Hoyer lift experience or willing to learn.   |

## Supportive Home Care Worker and/or Respite Provider

\$12.80/hour or \$13.55/hour depending upon experience

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| <b>Antigo</b>        | Respite. 5 hours/week  |
| <b>Merrill</b>       | Respite Assignment #1. 15 hours/month.<br>Respite Assignment #2. Monday, Wednesday & Friday 8 a.m.-3 p.m.  |
| <b>Tomahawk</b>      | Respite Assignment #1. Wednesday 4:45 p.m.- 8 p.m. & Sunday 12:45 p.m.-8 p.m.<br>Respite Assignment #2. 20 hours/month. Thursday evenings and some weekend days.<br>Respite Assignment #3. 10 hours/month. |
| <b>Wausau</b>        | Respite. One weekend per month.  |
| <b>Rhineland</b>     | Respite. 13 hours/week. Mid-afternoons preferred.  |
| <b>Stevens Point</b> | Supportive Home Care Assignment #1. 4-8 hours/week. Transport to medical appointments.<br>Supportive Home Care Assignment #2. Monday through Thursday. Lunchtime and evening.                              |
| <b>Amherst</b>       | Supportive Home Care. Up to 10 hours/month. Personal care hours also available Monday through Friday. 2.5 hours/a.m. Somewhat flexible.  |
| <b>Weyauwega</b>     | Once per month. 3-4 hours for grocery shopping. Must be able to transport.   |
| <b>Berlin</b>        | Respite. 20 hours/month.   |
| <b>Redgranite</b>    | Respite Assignment #1. 60 hours/month.<br>Respite Assignment #2. 40 hours/month.<br>Respite Assignment #3. 16 hours/month.   |
| <b>Hancock</b>       | Respite. 2 hour shifts, 2 days per week. 4 hours per week.   |
| <b>Wautoma</b>       | Respite. 10 hours/month. Daily Living Skills. 10 hours/month. Flexible days and times.   |
| <b>Tigerton</b>      | Tuesday 8 a.m.-10 a.m. & 2:30 p.m.-7:30 p.m.   |

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| Wednesday 8 a.m.-10 a.m.<br>Thursday 8 a.m.-10 a.m. & 2:30 p.m.-7:30 p.m.<br>Friday 8 a.m.-10 a.m.<br>Every other Friday 2:30 p.m.-7:30 p.m.<br>Every other Saturday & Sunday 8 a.m.-10 a.m. & 2:30 p.m.-7:30 p.m. |
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## **HOW TO APPLY FOR PERSONAL ASSISTANT SERVICES POSITIONS**

ALL applicants are required to complete a PAS application. The PAS application can be printed from our website at [www.milc-inc.org](http://www.milc-inc.org) obtained by calling 715-344-4210, ext. 222; or email request to [ebuckles@milc-inc.org](mailto:ebuckles@milc-inc.org)

Drop off, mail, email, or fax completed application, resume with cover letter to:

ATTN: HR  
MILC  
3262 Church Street  
Stevens Point, WI 54481  
Fax: 715-344-4799  
EMAIL: [ebuckles@milc-inc.org](mailto:ebuckles@milc-inc.org)